



Prince Edward Island Provincial Nominee Program

Labour Impact Category Guide

Skilled Worker Stream

Critical Worker Stream

www.gov.pe.ca/immigration

Prince Edward Island Provincial Nominee Program Overview

The Province of Prince Edward Island welcomes newcomers wishing to embrace the opportunities presented by living in Canada's smallest province. As the birthplace of Canada, Prince Edward Island has a long and proud history of welcoming newcomers who have gone on to become some of our greatest leaders, entrepreneurs, trades people and artisans.

There are strong social, economic and strategic reasons for pursuing greater immigration. Ultimately, Canada is an immigrant and settler society, and any movement away from this basic premise is in part, a denial of our unique history and identity. Indeed, the characterization of our society as multicultural, particularly over the past 50 years, reflects the generally successful pursuit of diversity, tolerance and generosity. These generally commendable elements of nation building which, at its best, has indeed been outward-looking and compassionate, are largely attributable to the increase in migration of individuals through immigration programs that address the Island's population and economic needs.

Enhanced promotion of immigration is playing a significant role in the Province of Prince Edward Island's strategic direction enabling our immigration system to be more flexible and responsive to our labour market needs. Improvements undertaken will expedite the selection of nominees to ensure that immigrants can get to Prince Edward Island quickly where those skills and investments are in demand. A well-managed and efficient immigration system is critical to ensuring that Prince Edward Island is a destination of choice for newcomers and that the province continues to support an open immigration policy.

With the introduction of the Prince Edward Island Provincial Nominee Program (PEI PNP) in 2001, the province has taken a leadership role in setting its own immigration criteria and objectives. Under the Agreement for Canada-Prince Edward Island Co-operation on Immigration, the PEI PNP is a Federal-Provincial partnership between the Province of Prince Edward Island, represented by Immigration Services and the Government of Canada, represented by Citizenship and Immigration Canada (CIC). Through this program Immigration Services has the ability to nominate individuals to CIC. The PEI PNP is responsible for the majority of all international newcomer entries to Prince Edward Island.

The program nominates individuals it deems likely to make a positive contribution to the province. Applicants are assessed on criteria set by Immigration Services within the Labour Impact and Business Impact Categories. The PEI PNP establishes nomination targets for each category under the program based on the province's priorities.

Review all the streams under the two categories of the PEI PNP to determine which stream works for your situation. If you can't identify an appropriate category under the PEI PNP, you may also visit CIC's website at www.cic.gc.ca for other immigration options.

If nominated by Immigration Services, you must then apply for Canadian permanent resident status to CIC via the visa office/embassy. You will be required to pay immigration fees and meet the federal immigration statutory requirements. CIC has the final authority to issue a permanent resident visa.

Labour Impact Category

The Labour Impact Category focuses on the ever changing labour market needs of Prince Edward Island's innovative and primary industries. While Prince Edward Island's labour force is quite small and many industries are seasonal, labour market gaps are a reality and finding new employees, within Canada, who have the right skill sets, can be a challenge for many Prince Edward Island businesses.

The Labour Impact Category facilitates and provides opportunity for Prince Edward Island businesses and potential new employees from outside of Canada, who have the right skill set to immigrate, work and settle in Prince Edward Island.

The Labour Impact Category has two streams from which an applicant can choose:

- Skilled Worker Stream
- Critical Worker Stream

Skilled Worker Stream

Prince Edward Island employers wishing to hire a potential new employee they have identified outside of Canada may do so through nomination via the Skilled Worker Stream. Those potential nominees who possess the necessary skills and falls under the National Occupational Classification (NOC) skill level O, A or B are eligible provided they have obtained a post-secondary degree/diploma and experience in the intended profession.

Skilled Worker Selection Criteria

Under the Skilled Worker Stream, the applicant:

- Must have a full-time job offer from a Prince Edward Island employer at a NOC skill level O, A or B.
- Must have a valid work permit if currently employed by a Prince Edward Island employer.
- Must have legal status in country of residence.
- Must be able to attend an interview at Immigration Services, if required.
- Must have completed post secondary education with a minimum of 14 years of education.
- Should be between 21 and 55 years of age.
- Should have at least two years of full-time work experience within the past five years.
- Must possess sufficient English and/or French language ability to perform the job offered by a Prince Edward Island employer. Language ability can be verified by one of the following:
 - Internationally recognized language test, International English Language Testing System (IELTS), to a minimum equivalent of Canadian Language Benchmark Placement Test (CLBPT) CLBPT 5; or
 - Declaration of language ability from the Island employer offering the full time job; or
 - Educational/training documents from an internationally recognized institution, indicating the principal language studied/communicated was in English and/or French.
- Must demonstrate sufficient settlement supports and financial resources, including transferable funds, in order for the applicant and family to pay the immigration costs and travel expenses to establish in Prince Edward Island.
- Must demonstrate genuine intention to settle in Prince Edward Island.

Skilled Worker Employer Requirements

The employer is responsible for ensuring:

- Employment is full-time (training, internship or apprenticeship positions that terminate on a specific date will NOT be considered).
- Employment in the intended occupation is consistent with the applicant's ability to perform the job based on the applicant's education, training and/or experience.
- Employment terms and conditions meet all applicable provincial and federal employment workplace standards and the comparable industry wage rate.
- Employment of the applicant does not contravene existing bargaining unit agreements or employment disputes.
- Employment is in Prince Edward Island.
- Employment that requires provincial licensing or accreditation has been verified to ensure the applicant has the necessary credentials to be eligible to work in the occupation in Prince Edward Island.
- Employment contract is provided, which includes the terms and conditions of the full-time job offer, signatures of the authorized signing officer of the company, and the employee (applicant) accepting the offer including conditions for employment.
- Settlement support is provided to the applicant and the family to help them establish.
- Labour Market Opinion (LMO) is provided, if applicable.
- Attendance at an interview at Immigration Services, if required.
- Documentation is provided to demonstrate effort to recruit for the intended profession has been unsuccessful through efforts within Canada and the position is critical to the operation of the employers business.

Critical Worker Stream

Today's innovation and primary sectors require skills and training that are not always available in Prince Edward Island's or Canada's labour pool. As labour shortages grow, Prince Edward Island employers continue to have difficulty filling positions.

Prince Edward Island Employers that have hired a foreign worker may support that worker to obtain permanent residency to Canada through the PEI PNP Critical Worker Stream. The PEI PNP helps to facilitate filling labour market shortages through enabling foreign workers to apply to become permanent residents. The job being offered must fall under the National Occupational Classification (NOC) skill level C or D which requires the completion of a minimum of 12 years of education, equivalent to a high school diploma or on the job training.

The Critical Worker Stream is a pilot program to be reviewed annually for both the impact on the industries represented and the occupations selected to participate. There are five occupations selected for initial inclusion: truck drivers, customer service representatives, labourers, food & beverage servers and housekeeping attendants.

Critical Worker Selection Criteria

Under the Critical Worker Stream, the applicant:

- Must have a full-time job offer from a Prince Edward Island employer at a NOC skill level C or D in one of the following occupations; truck driver, customer service representative, labourer, food & beverage server and housekeeping attendant.
- Must have worked a minimum of 6 months for the Prince Edward Island employer.
- Must have a valid work permit.
- Must have legal status in country of residence.
- Must be able to attend an interview at Immigration Services, if required.
- Must have completed a minimum of 12 years of education and received a high school diploma.
- Should be between 21 and 55 years of age.
- Should have at least two years of full-time work experience within the past five years.
- Must possess sufficient English and/or French language ability to perform the job offered by a Prince Edward Island employer. Language ability can be verified by one of the following:
 - Internationally recognized language test, International English Language Testing System (IELTS), to a minimum equivalent of Canadian Language Benchmark Placement Test (CLBPT) CLBPT 4; or
 - Declaration of language ability from the Island employer offering the full time job; or
 - Educational/training documents from an internationally recognized institution, indicating the principal language studied/communicated was in English and/or French.
- Must demonstrate sufficient settlement supports and financial resources, including transferable funds, in order for the applicant and family to pay the immigration costs, travel expenses and establish in Prince Edward Island.
- Must demonstrate genuine intention to settle in Prince Edward Island.

Critical Worker Employer Requirements

The employer is responsible for ensuring:

- Employment is full-time (training, internship or apprenticeship positions that terminate on a specific date will NOT be considered).
- Employment in the intended occupation is consistent with the applicant's ability to perform the job based on the applicant's education, training or experience.
- Employment terms and conditions meet all applicable provincial and federal employment workplace standards and the comparable industry wage rate.
- Employment of the applicant does not contravene existing bargaining unit agreements or employment disputes.
- Employment is in Prince Edward Island.
- Employment that requires provincial licensing or accreditation has been verified to ensure the applicant has the necessary credentials to be eligible to work in the occupation in Prince Edward Island.
- Employment contract is provided, which includes the terms and conditions of the full-time job offer, signatures of the authorized signing officer of the company, and the employee (applicant) accepting the offer and conditions of employment.
- Settlement support is provided to the applicant and the family to help them establish.
- Labour Market Opinion (LMO) is provided.
- Attendance at an interview at Immigration Services, if required.
- Documentation is provided to demonstrate effort to recruit for the intended profession has been unsuccessful within Canada and the position is critical to the operation of the employers business.

Labour Impact Category Application Process

Step #1 Application to PEI PNP Labour Impact Category:

- Read the entire application guide before completing the application forms.
- Complete the self-assessment and score 50 or more points to proceed to the application guide.
- The application guide provides detailed instructions and includes all forms.
- Follow the checklist and answer every question, gather all required supporting documents and include the application fee.
- Applicants should photocopy the complete application package for their records.
- Deliver the application package to Immigration Services.
- Notification to the applicant will occur when Immigration Services receives the application and a decision has been made.

Step #2 PEI PNP Approval and Application to CIC:

- Successful PEI PNP applicants will receive a letter of approval and letter of instruction.
- Upon receipt of the letter of approval, the applicant will need to apply to CIC to continue the immigration process for permanent residency to Canada.
- The applicant will be required to provide the letter of approval to CIC along with all CIC forms, supporting documents and applicable fees.
- CIC will provide notification to the applicant upon receipt of the application and a decision has been made. (Immigration Services makes no representation of processing times for permanent resident visas by CIC, for details visit <http://www.cic.gc.ca/english/information/times/index.asp>)

Step #3 CIC Approval, Landing in Canada and Reporting to Immigration Services:

- If approved by CIC for permanent resident status, the applicant will receive written confirmation and permanent resident visas will be issued.
- Upon receipt of all the necessary documentation from CIC, the applicant will be able to complete the process of becoming a permanent resident by landing in Canada and obtaining a permanent resident card.
- Upon arrival in Canada the applicant must contact Immigration Services within 30 days of arrival to register and arrange a post arrival appointment. To contact Immigration Services, please call (902) 620-3628 or email peinominee@gov.pe.ca

Immigration Services establishes nomination targets for the program. Priority will be given to candidates who demonstrate the greatest potential to economically establish and settle in the province.

Please be advised that in no way does a Prince Edward Island nomination guarantee that the applicant will receive a permanent resident visa. Do not make permanent arrangements to move to Prince Edward Island (example: leave your job, sell your property, etc.) until the application for a Permanent Resident Visa has been assessed and confirmed by CIC via the visa office/embassy.

Under the Labour Impact Category, some applicants may have obtained work permits from CIC and may already be living in Prince Edward Island prior to nomination. Therefore, if the application is declined or the applicant withdraws the applicant will be required to leave Canada and return to the home country when the permit expires.

CIC is responsible for ensuring all applications for permanent resident status meet the requirements of the Immigration and Refugee Protection Act and all statutory admissibility checks are completed. CIC has the final authority to approve or refuse an application for permanent residency.

Immigration Services makes no representation of processing times for permanent resident visas by CIC, for details visit <http://www.cic.gc.ca/english/information/times/index.asp>

Labour Impact Category Agent/Pay for Fee Representative

Agents/Pay for Fee Representatives are not mandatory however, if the applicant wishes to use an agent, the agent must be approved and registered with Immigration Services prior to submission of application.

Agents/Pay for Fee Representatives who wish to represent an applicant to the PEI PNP must be:

- Members in good standing of the Immigration Consultants for Canada Regulatory Council (ICCRC)
- Lawyers who are members in good standing of a Canadian law society and students-at-law under their supervision
- Notaries who are members in good standing of the Chambre des notaries du Québec and students-in-law under their supervision.

Agents/Pay for Fee Representatives must register with Immigration Services by completing and submitting the Labour Impact Agent Registration Form. Sign, date and send the original form to Immigration Services at:

Immigration Services
94 Euston Street, 2nd Floor
PO Box 1176
Charlottetown, Prince Edward Island
Canada C1A 7M8

Telephone: 902 620 3628
Facsimile: 902 368 5886

Email: peinominee@gov.pe.ca
Website: www.gov.pe.ca/immigration

Labour Impact Category Application Fee

The Labour Impact Category application fee is \$250 CAD per application. Immigration Services will accept a bank draft, certified cheque or money order made payable to Island Investment Development Inc. (IIDI). Cash will not be accepted and the application fee is non-refundable. Please include the fee with the application.

Labour Impact Category Contact

Immigration Services
Prince Edward Island Provincial Nominee Program
94 Euston Street, 2nd Floor
PO Box 1176
Charlottetown, Prince Edward Island
Canada C1A 7M8

Telephone: 902 620 3628

Facsimile: 902 368 5886

Email: peinominee@gov.pe.ca

Website: www.gov.pe.ca/immigration

PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM

Labour Impact Checklist



This checklist outlines the forms and supporting documents required for the Labour Impact Category. Please use this document checklist to ensure that the complete application package is submitted. Unless otherwise specified, our office requires clear and legible copies of all applicable supporting documentation. Forms and documents should be included in the application in the order they appear in this checklist. Only complete application packages will be accepted. Please ensure you keep a full set of forms and documents for your own records and submission to CIC via the visa office/embassy.

All documents, if not in English or French must be accompanied by a certified, notarized translation.

Immigration Services reserves the right to request further documentation to support the assessment of the application to the Labour Impact Category, as required.

All applications will be assessed according to criteria in place at the time Immigration Services receives the complete application.

Non-disclosure, misrepresentation and/or submission of fraudulent documents will lead to immediate decline of an application.

1. Application Stream - Please check the stream you are applying under.

Skilled Worker Stream

Critical Worker Stream

2. PEI PNP Application Forms – Originals required for these forms. You must complete and include all applicable forms as described in the checklist.

Labour Impact Checklist (L-1) - (form must be completed by the applicant)	Mandatory <input type="checkbox"/>
Labour Impact Self-Assessment Form (L-2) - (form must be completed by the applicant)	Mandatory <input type="checkbox"/>
Labour Impact Application Form (L-3) - (form must be completed by the applicant)	Mandatory <input type="checkbox"/>
Labour Impact Information Release Form for Applicant and Spouse (L-6) – (form must be completed by the applicant and/or spouse if applicable)	Mandatory <input type="checkbox"/>
Labour Impact Declaration Form (L-7) - (form must be completed by the applicant)	Mandatory <input type="checkbox"/>
Labour Impact Net Worth Form (L-8) - (form must be completed by the applicant)	Mandatory <input type="checkbox"/>
Labour Impact Job Offer Form (L-9) - (form must be completed by the employer and is mandatory if the applicant has a bona fide job offer from the employer)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Labour Impact Employer Language Declaration Form (L-10) - (form must be completed by the employer and is only required if applicant has a bona fide job offer from an employer)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Labour Impact Agent Registration Form (L-12) - (form must be completed by the agent)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

3. CIC Application Forms – Copies are acceptable, originals not required. You must complete and include all applicable forms as described in the checklist. Keep the originals of all CIC forms to submit to the visa office and submit only copies of these forms to Immigration Services. If you are nominated by Immigration Services you may be required to submit these original forms to CIC. The latest CIC forms can be found on the website at <http://www.cic.gc.ca/english/immigrate/provincial/apply-application.asp>

Generic Application Form for Canada (IMM 0008) - (form must be completed by the applicant and a photo of the applicant and each accompanying family member is required)	Mandatory <input type="checkbox"/>
Additional Dependants Declaration Form (IMM 0008DEP) - (form is only required to be completed by the applicant if the applicant has more than 5 dependants)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Schedule A Background Declaration Form (IMM 5669) - (form must be completed by the applicant, spouse and each dependent age 18 and over whether they are accompanying you to Canada or not)	Mandatory <input type="checkbox"/>
Schedule 4 Economic Classes Provincial Nominees (IMM 0008 Schedule 4) - (form must be completed and signed by the applicant)	Mandatory <input type="checkbox"/>
Additional Family Information Form (IMM 5406) - (form must be completed by the applicant, spouse and each dependent age 18 and over whether they are accompanying you to Canada or not)	Mandatory <input type="checkbox"/>
Use of Representative Form (IMM 5476) - (form must be completed by the applicant and representative)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Statutory Declaration of Common-Law Union Form (IMM 5409E) - (form must be completed by the applicant)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

4. Supporting Documents – Unless otherwise specified, Immigration Services requires clear and legible copies of all applicable supporting documentation.

Identification, Dependents and Travel Documents – must include if applicable.

Identification	
Birth certificate or other official identity document for applicant and spouse. (i.e. household register - hukou or family relation certificate)	Mandatory <input type="checkbox"/>
Marriage certificate	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Divorce certificate	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Death certificate for former spouse	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Children	
Official birth certificates showing names of both parents for each dependent child.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Official adoption papers for any and each adopted child.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Proof of custody for children under age 18 and proof that the children may be removed from the jurisdiction of the court.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
If the children will not accompany you to Canada, proof that you have fulfilled any obligation stated in custody agreements.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Proof of continuous full-time studies of all dependent children aged 22 or over, including: <ul style="list-style-type: none"> • Complete school records/transcripts since attaining age 22. • Letters from the schools indicating the number of hours of classes attended per day, and the number of days attended per week. 	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Passport/Travel Documents	
Passports and/or travel documents for applicant, spouse and dependent children including pages showing the passport number, date of issue, expiration, photo, name, date and place of birth.	Mandatory <input type="checkbox"/>
Visas and/or status documents for country of residence if different than country of citizenship.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

Relationship	
Documents that prove familial relationship between applicant and other family members in Canada (i.e. birth certificate, marriage certificate, etc)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Documents that prove the other Canadian family member's status in Canada. (i.e. permanent resident or citizenship card)	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

Education, Training and Employment Documents

Education/Training – Grade 12 minimum – Please be advised that it is mandatory to provide the highest level of education documentation to be submitted.	
The applicant's education and training documents will be used to assess the application for nomination. The spouse's education and training documents will be used to assess adaptability points.	
High school graduation certificate for applicant and spouse.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Educational degrees, diplomas or certificates for applicant and spouse.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Professional licenses or certificates for applicant and spouse	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Official transcripts showing school(s) attended, course taken and duration of program(s). For high school only if you are unable to provide a transcript from your high school we may accept a notarized letter from the school stating dates attended, name of applicant and level of education reached.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Foreign Credential Recognition - In Canada, to work in regulated occupations you must have a licence or a certificate and/or be registered with the regulatory body for your occupation in the province where you plan to work. Regulated occupations require credential recognition because these professions set their own standards of practice. In Canada, credentials need to be assessed to see whether you meet the Canadian/Provincial standard or need more training, education or work experience in Canada. Some fields where regulated occupations are commonly found include: health care; financial services; law; engineering. Regulated occupations are also called professions, skilled trades or apprenticeable trades.	
For more detailed information on Foreign Credential Recognition visit . http://www.credentials.gc.ca/ and/or http://www.hrsdc.gc.ca/eng/workplaceskills/credential_recognition/index.shtml	
For occupations requiring licensing/certification in Prince Edward Island, please confirm that you have verified that you meet licensing or certification requirements of the desired occupation by providing the documented proof.	Mandatory <input type="checkbox"/>
Employment History - The applicant's employment documents will be used to assess the application for nomination. The spouse's employment documents will be used to assess adaptability points.	
Detailed resume for applicant and spouse.	Mandatory <input type="checkbox"/>
Letters of reference for work experience for the past five years for the applicant and spouse. <ul style="list-style-type: none"> To include but not limited to, specific period of employment, position held, list of tasks/duties and main responsibilities in the position, contact person, contact information, website address and business card. 	Mandatory <input type="checkbox"/>
Overview of the company that the applicant is currently working for or has worked for in the past five years.	Mandatory <input type="checkbox"/>
If self-employed, please also provide business documents <ul style="list-style-type: none"> To include but not limited to, business license, business tax records for each year the business is in operation for the most current five-year period, work contracts, financial reports and overview of company's products and/or services offered, organizational structure, number of staff, annual revenues, number of years in operation, contact information, website address and business card. 	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

Language

English and/or French language ability must be verified in one of the following:	
A declaration of language ability from a Prince Edward Island employer who has offered you a permanent job.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Education and/or training documents from an internationally recognized institution in English or French.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>
Language original testing results in English or French not more than 3 years old from International English Language Testing System - IELTS) www.ielts.org	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

Mapping of IELTS to CLB

Pre-Arrival				Post Arrival
IELTS Speaking	IELTS Listening	IELTS Reading	IELTS Writing	CLBPT Score
6.5	7.5	6.5	6.5	9+
6.0	6.0	6.0	6.0	8
5.5	5.5	5.0	5.5	7
5.0	5.0	4.0	5.0	6
4.0	4.5	3.5	4	5
3.5	4	3	3.5	4

Non Accompanying Family Members

Non Accompanying Family Members	
You have a spouse, common-law partner or dependent child and you do not intend to include them in your application for permanent residence. You must submit with your application a notarized statutory declaration stating your intention to proceed to Canada without those family members. You must confirm that you understand that your family members must meet immigration requirements in their own right if they wish to join you in Canada.	Applicable <input type="checkbox"/> Not Applicable <input type="checkbox"/>

Settlement

Settlement Funds – Immigration Services generally recommends an applicant arrive with a minimum of \$10,000, plus \$2000 for each dependent.	
Bank statements and transaction records from financial institutions for the most current six months, in applicant's and/or spouse's name showing access to transferable liquid funds.	Mandatory <input type="checkbox"/>
Settlement Plan - The settlement plan must include (if applicable) but not limited to the following sections:	
<ul style="list-style-type: none"> • Travel • Moving logistics • Accommodation/Housing (rental/lease/purchase/sale) • Transportation • Employment/Job • Social System (i.e. driver license, health card) • Household (i.e. food, phone, TV, internet, heat, electricity) • Finances (i.e. available funds for settlement, banks, currency) • School/child care • Time lines • Language training plans • Integration into community 	Mandatory <input type="checkbox"/>

Other Documents

Correspondence and/or refusal letters for previous applications for immigration to Canada through Federal program and/or Provincial programs, if applicable.

Mandatory

5. Application Fee

The Labour Impact Category application fee is \$250 CAD per application. Immigration Services will accept a bank draft, certified cheque or money order made payable to Island Investment Development Inc. (IIDDI). Cash will not be accepted and the application fee is non-refundable. Please include the fee with the application.

6. Application Submission – Applications will not be accepted by facsimile or email.

To submit an application, please mail, courier or hand-deliver the complete package to Immigration Services:

Immigration Services
Prince Edward Island Provincial Nominee Program
94 Euston Street, 2nd Floor
PO Box 1176
Charlottetown, Prince Edward Island
Canada C1A 7M8

PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Self-Assessment Form



1. Application Stream - Please check the stream you are applying under.	
Skilled Worker Stream <input type="checkbox"/>	Critical Worker Stream <input type="checkbox"/>

2. Age – Age points are awarded according to the date the application reaches Immigration Services.	
Years	Points
21-49	10
50	9
51	8
52	7
53	6
54	5
55	4
56	0
Maximum Points Allowed 10	
Your Total	

3. Education/Training – Education points are awarded based on the documented proof of completed education and training programs. Refer to the document checklist for information regarding documents.		
Years	Education	Points
12	completed secondary school	14
12-13	completed a post-secondary program of at least one year	16
14-16	completed one post-secondary program of two years or more	20
17-18	completed two post-secondary programs of at least two years each	22
18+	Master's degree or Doctorate	25
Maximum Points Allowed 25		
Your Total		

4. Work Experience – Work experience points are awarded based on documented proof of work experience in the past 5 years. Refer to the document checklist for information regarding required documents.	
Years	Points
1-2	10
2-3	15
3-4	17
4-5	19
5+	21
Maximum Points Allowed 21	
Your Total	

5. Language Ability – Language ability points are awarded according to original documented proof of training and ability in both English and French. Refer to the document checklist for information regarding required documents.

Proficiency in English and/or French will help you find employment and settle in Prince Edward Island. If you have proficiency in both languages, choose the one you are comfortable using: this will be considered your first official language. Applicants under the Labour Impact category who claim English proficiency must include original International English Testing System (IELTS) results that are not more than 3 years old unless the table following indicates otherwise. The IELTS website is www.ielts.org

First Official Language	Points
Applicant is from an English or French speaking country and is fluent in English or French OR has an overall IELTS score of 8 to 9	16
Applicant is currently immersed, working or studying in English or French environment and has been doing so for at least the past two years OR has an overall IELTS score of 7	14
Applicant has completed one or two-year, post secondary educational program delivered in English or French in an English or French speaking country within the past two years OR has an overall IELTS score of 6.5	12
Applicant has an overall IELTS score of 6 in English or French	10
Applicant has an overall IELTS score of 5.5 in English or French	8
Applicant has an overall IELTS score of 5 in English or French	6
Applicant has an overall IELTS score of 4 or 4.5 in English or French	5
Applicant has an overall IELTS score of 3 or 3.5 in English or French	4
Applicant has an overall IELTS score of 2 or 2.5 in English or French	3
Applicant has no English or French language ability, requires language instruction prior to effective employment search or has not submitted satisfactory original documentation to demonstrate language ability	0
Maximum Points Allowed 16	
Your Total	
Second Official Language (no test required)	Points
Applicant is from an English or French speaking country and is fluent in English or French	8
Applicant is currently immersed, working or studying in English or French environment and has been doing so for at least the past two years	6
Applicant has completed one or two-year, post secondary educational program delivered in English or French in an English or French speaking country within the past two years	4
Applicant has received at least two-years of post secondary education or has at least two years work experience within the past five years in English or French	3
English or French is the common second language used in primary and secondary school system in applicant's country of residence	2
Applicant has no English or French language ability, requires language instruction prior to effective employment search or has not submitted satisfactory original documentation to demonstrate language ability	0
Maximum Points Allowed 8	
Your Total	

6. Adaptability – Adaptability points are awarded according to original documented proof from the applicant and/or dependents. Refer to the document checklist for information regarding required documents.	
Adaptability Criteria	Points
Spouse has completed a minimum of one post-secondary program; of at least one year.	5
Spouse has a minimum of 2 years work experience in the past 5 years.	5
Spouse has an overall IELTS score of 6 in English or French.	5
Dependent children(s) have an overall IELTS score of 6 in English or French.	5
Worked full-time for at least one year in Prince Edward Island.	5
Studied full-time for at least one year at a post-secondary institute in Prince Edward Island.	5
You are applying from within Canada and have a valid temporary work permit.	5
Have a confirmed offer of employment in Prince Edward Island.	5
Have obtained Canadian/Prince Edward Island Foreign Credential Recognition. http://www.credentials.gc.ca/ and/or http://www.hrsdc.gc.ca/eng/workplaceskills/credential_recognition/index.shtml	5
Maximum Points Allowed 15	
Your Total	

7. Self-Assessment Criteria Summary	Your Points	Maximum Points
Age		10
Education		25
Work experience		21
Language		24
Adaptability		15
Total		95
If you score 50 or more points on the self-assessment we encourage you to apply under the Labour Impact category. If there is a difference between the score you assign yourself and the score assigned by Immigration Services, the assessment by Immigration Services will prevail.		
Applicant Signature	Date (d/m/y)	
<p><i>Personal information on this form is collected under section 31 (c) of the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, c. F-15.01 as it relates directly to and is necessary for PEI PNP and will be used for the purpose of immigration and determining eligibility under the program. If you have any questions about this collection of personal information, you may contact Immigration Services at 94 Euston Street, Charlottetown, Prince Edward Island, C1A 7M8. Telephone: (902) 620-3628 Facsimile: (902) 368-5886 Email: peinominee@gov.pe.ca Website: www.gov.pe.ca/immigration</i></p>		

PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Application Form



1. Application Stream - Please check the stream you are applying under.

Skilled Worker Stream

Critical Worker Stream

2. Applicant Information

Last name

First name

Date of Birth (d/m/y) Female Male

Address
(include country)

Telephone Facsimile

Email

Country of citizenship Country of residence

National Occupation Code for Applicant – <http://www5.hrsdc.gc.ca/NOC/>

Have you ever lived, worked or studied in Canada? Yes No If yes, explain

Are you using an Agent/Pay for Fee Representative? Yes No If yes, please name

3. Immigration Application History – Provide information on all previous immigration applications to Canada, if applicable.

Program type - FEDERAL/PNP	File number	Result	Embassy/Province	Date of result (d/m/y)	Destination in Canada

4. Previous Visits to Canada – Describe all previous stays in Canada by the applicant, spouse and/or dependent child and provide supporting documents, if applicable.

Name	City & Province	Date (d/m/y)	Reason for travel

5. Relatives in Canada – Do you have any relatives in Canada? Yes No If yes, explain.

Relatives name	City & Province	Status in Canada	Relationship with applicant	Date of arrival (d/m/y)

6. Settlement Process

Please outline how you plan to move and settle your family on Prince Edward Island. The settlement plan must include (if applicable) but not limited to the following sections: travel; moving logistics; accommodation/housing; transportation; employment/job; social system (i.e. driver license, health card); household (i.e. food, phone, TV, internet, heat, electricity); finances (i.e. available funds for settlement, banks, currency); school/child care; time lines; language training plans; integration into community.

7. How did you find out about the PEI PNP?

- | | | | |
|---|--------------------------|--------------------------------------|--|
| Employer | <input type="checkbox"/> | Associate/friend/family member | <input type="checkbox"/> |
| Lawyer/agent/recruiter/consultant | <input type="checkbox"/> | Educational institution | <input type="checkbox"/> |
| Advertisement/listing on internet | <input type="checkbox"/> | Business/profession/trade link/group | <input type="checkbox"/> |
| Immigration mission/fair by PEI | <input type="checkbox"/> | Immigration mission/fair by business | <input type="checkbox"/> |
| Advertisement/listing newspaper/magazine/radio/TV | <input type="checkbox"/> | Other | <input type="checkbox"/> If yes, explain |

8. How did you find the employer, if applicable?

- | | | | |
|---|--------------------------|--------------------------------------|--|
| Contacted direct by the Employer | <input type="checkbox"/> | Associate/friend/family member | <input type="checkbox"/> |
| Lawyer/agent/recruiter/consultant | <input type="checkbox"/> | Educational institution | <input type="checkbox"/> |
| Advertisement/listing on internet | <input type="checkbox"/> | Business/profession/trade link/group | <input type="checkbox"/> |
| Immigration mission/fair by PEI | <input type="checkbox"/> | Immigration mission/fair by business | <input type="checkbox"/> |
| Advertisement/listing newspaper/magazine/radio/TV | <input type="checkbox"/> | Other | <input type="checkbox"/> If yes, explain |

9. Why did you choose PEI?

- | | | | |
|--------------------------|--------------------------|-----------------------------------|--|
| Processing time | <input type="checkbox"/> | Quality education | <input type="checkbox"/> |
| Quality health | <input type="checkbox"/> | Quality lifestyle | <input type="checkbox"/> |
| Employment opportunities | <input type="checkbox"/> | Have family/friends living in PEI | <input type="checkbox"/> |
| Small Population Size | <input type="checkbox"/> | Other | <input type="checkbox"/> If yes, explain |

10. Application Signature

- I declare that I intend to establish a residence and reside in Prince Edward Island once obtaining my permanent resident status in Canada.
- I am aware that non-disclosure, misrepresentation and/or submission of fraudulent documents will lead to immediate decline of this application.
- I confirm that I have completed the application to the best of my ability and that all information provided is correct and true.
- I have read and understand all these statements and asked for and received an explanation on every point that was not clear to me.

Applicant Signature**Date (d/m/y)**

Personal information on this form is collected under section 31 (c) of the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, c. F-15.01 as it relates directly to and is necessary for PEI PNP and will be used for the purpose of immigration and determining eligibility under the program. If you have any questions about this collection of personal information, you may contact Immigration Services at 94 Euston Street, Charlottetown, Prince Edward Island, C1A 7M8. Telephone: (902) 620-3628 Facsimile: (902) 368-5886 Email: peinominee@gov.pe.ca Website: www.gov.pe.ca/immigration

PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Information Release Form for Applicant and Spouse



Please print clearly or type. Complete and submit one form per application.

I	_____	_____	_____
	Principal Applicant (Last Name, Given Name)	Passport Number	Date of Birth (dd/mm/yyyy)
And, I	_____	_____	_____
	Applicant's Spouse (Last Name, Given Name)	Passport Number	Date of Birth (dd/mm/yyyy)

This authorization will permit Island Investment Development Inc. ("IIDI"), as the crown corporation responsible for the administration of the Prince Edward Island Provincial Nominee Program (the "Program"), to collect, use, retain, and disclose our personal information and the personal information of any dependent child of the undersigned who is listed in the principal applicant's application to participate in the Program and who is under the age of 18 years; (collectively referred to below as the "Personal Information").

In this Information Release Form, the term Personal Information incorporates the definition of "personal information" contained in the Prince Edward Island Freedom of Information and Protection of Privacy Act.

This authorization will apply to Personal Information contained in the principal applicant's application, and in any subsequent communication between either of us and IIDI pertaining to the applicant's participation in the Program.

This authorization also applies to Personal Information that may also be collected by IIDI from other departments, or crown corporations of the Government of Prince Edward Island (the "PEI Government"), the Government of Canada, and third parties.

This authorization gives IIDI complete authority to collect, use, retain and disclose Personal Information to the extent reasonably necessary in connection with the principal applicant's application under, and participation in, the Program.

Each Signatory Below:

Does hereby authorize Island Investment Development Inc. ("IIDI") to collect, use, retain and disclose the Personal Information for the purposes of processing, assessing and verifying the Personal Information that either of us have provided, and do provide, to IIDI.

Does hereby authorize IIDI to disclose the Personal Information to other departments and crown corporations of the PEI Government for the purpose of processing, assessing, and verifying the information that either of us have provided, or do provide, to IIDI. I also authorize IIDI to collect Personal Information from other departments and crown corporations of the PEI Government for the same purposes, and I authorize other departments and crown corporations of the PEI Government to disclose Personal Information to IIDI for the same purposes.

Does hereby authorize IIDI to disclose Personal Information collected by, or disclosed to IIDI, to Citizenship and Immigration Canada ("CIC") and any other officials administrating immigration programs within the Government of Canada. I authorize CIC, and those officials, to collect that information from IIDI.

Does hereby authorize IIDI to collect Personal Information collected by Canada Revenue Agency under the Income Tax Act, by the Department of Human and Skills Development and the Employment Insurance Commission under the Department of Human Resources and Skills Development Act, and I authorize them to disclose that information to IIDI.

Does hereby authorize IIDI to disclose to any federal or provincial government department or crown corporation, such Personal Information as they may require in order to assess my, my spouse's and my dependents' eligibility for, and, participation in their programs, and in order to administer their programs, and I further authorize those government departments and crown corporations to collect that information from IIDI.

Does hereby authorize IIDI to collect and use the Personal Information to compile statistical information about the Program and for Program evaluation purposes. I authorize IIDI, or its authorized representative, to contact me and the principal applicant's Intended Investee Corporation or Intended Employer for Program evaluation purposes. I further authorize the principal applicant's Intended Investee Corporation or Intended Employer to disclose to IIDI, such Personal Information as IIDI may require at any time in the future, for the purpose of Program evaluation. I further authorize IIDI to disclose the Personal Information to any third party involved in undertaking a Program evaluation on behalf of IIDI.

Does hereby authorize IIDI to contact any individuals or businesses that the principal applicant has referenced in his/her application, or that have been provided by him/her to IIDI as a reference, and to collect additional related personal information from them.

Does hereby authorize IIDI to disclose the status of the principal applicant's Program application and of his/her nomination to the principal applicant's Intended Investee Corporation or Intended Employer, from time to time throughout the application process and up until his/her participation in the Program ends.

Does understand that this authorization ends when the earliest of the following events occurs: Five years has passed since the principal applicant was granted Permanent Residence by CIC, or principal applicant has withdrawn his/her application, or IIDI withdraws his/her nomination.

Applicant's Signature	Applicant's Spouse Signature
Signature of Witness	Date (d/m/y)

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PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Declaration Form



Declaration Form

IN THE MATTER OF: An application of _____
(insert name*)
pursuant to the Prince Edward Island Provincial Nominee
Program (the "PEI PNP")

I, _____, do hereby make oath and say as follows:
(insert name*)

1. **THAT** I have personal knowledge of the matters and things herein sworn to;
2. **THAT** I have submitted an application pursuant to the PEI PNP;
3. **THAT** I have reviewed the application and am aware of the information and supporting documentation provided therein;
4. **THAT** I hereby confirm that the information provided in my application is to the best of my knowledge true and accurate;

AND I make this solemn declaration, conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath.

Declared before me at _____)
(location))
this _____ day of _____ 20____)

before me:)
)
)
)

Name of Notary:) Signature*

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PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
 Labour Impact Net Worth Form



Application Stream - Please check the stream you are applying under.

Skilled Worker Stream

Critical Worker Stream

Applicant Information

Last name

First name

Date of Birth (d/m/y)

Business ownership (if applicable) – Complete your entire business ownership experience. Add a separate sheet if necessary.

Year	Business Name	Type of Business	Ownership percentage	Co-owners and their percentages

Personal Net Worth Statement and Source of Funds

- A complete statement of total net worth for you and your spouse or common-law partner is required.
- All assets and liabilities must be identified
- All assets must be your own personal holdings or your spouse's or common-law partner's and must be documented.
- You must present financial statements and other documentation to support the information provided in this statement.

A Assets – Bank Deposits – Current and Savings Accounts

Date opened			Account number	Current Balance	
Year	Month	Day		Foreign (specify currency)	Canadian dollars
Total					

B Assets – Fixed (term) Deposits

Date of initial deposit			Maturity date			Current Balance	
Year	Month	Day	Year	Month	Day	Foreign (specify currency)	Canadian dollars
Total							

C Assets – Real Property (use a separate page if necessary)

Description	Year Purchased	Mortgaged (v)		Purchase Price	Estimated current market value	
		Yes	No		Foreign (specify currency)	Canadian dollars
Total						

D Assets – Publicly Traded Stocks and Other Investments (use a separate page if necessary)

Description	Quantity	Estimated current market value	
		Foreign (specify currency)	Canadian dollars
Total			

E Assets – Business (use separate page if necessary)

Name	Ownership percentage	Current book value (net assets)	Estimated current market value	
			Foreign (specify currency)	Canadian dollars
Total				

F Assets – Pensions and Other Assets (use a separate page if necessary)

Description	Amount	
	Foreign (specify currency)	Canadian dollars
Total		

G Liabilities – Real Property Mortgages (use a separate page if necessary)

Complete Address	Current balance	
	Foreign (specify currency)	Canadian dollars
Total		

H Liabilities – Other Personal Debts (use a separate page if necessary)

Nature of Debt	Amount	
	Foreign (specify currency)	Canadian dollars
Total		

I Net Worth

Total assets (A+B+C+D+E+F)	CDN\$
Less total liabilities (G+H)	CDN\$
= Net Worth	CDN\$

J Total Funds

Total funds available for settlement in Canada	CDN\$
--	-------

Declaration and Signature

- I declare the information provided by me is a complete disclosure of all assets/liabilities for myself and spouse at the time of submission.
- I am aware that non-disclosure, misrepresentation and/or submission of fraudulent documents will lead to immediate decline of this application.

Applicant Signature	Date (d/m/y)
----------------------------	---------------------

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PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Job Offer Form



1. Application Stream - Please check the stream you are applying under.	
Skilled Worker Stream <input type="checkbox"/>	Critical Worker Stream <input type="checkbox"/>

The Prince Edward Island employer must be willing to support the applicant to the PEI PNP for a nomination for permanent residency to Canada by offering the applicant a full-time, year round, bona fide job offer and completing this form.

The employer is responsible for ensuring:

- Employment is full-time (training, internship or apprenticeship positions that terminate on a specific date will NOT be considered).
- Employment in the intended occupation is consistent with the applicant's ability to perform the job based on the applicant's education, training and/or experience.
- Employment terms and conditions meet all applicable provincial and federal employment workplace standards and the comparable industry wage rate.
- Employment of the applicant does not contravene existing bargaining unit agreements or employment disputes.
- Employment is in Prince Edward Island.
- Employment that requires provincial licensing or accreditation has been verified to ensure the applicant has the necessary credentials to be eligible to work in the occupation in Prince Edward Island.
- Employment contract is provided, which includes the terms and conditions of the full-time job offer, signatures of the authorized signing officer of the company, and the employee (applicant) accepting the offer including conditions for employment.
- Settlement support is provided to the applicant and the family to help them establish.
- Labour Market Opinion (LMO) is provided, if applicable.
- Attendance at an interview at Immigration Services, if required.
- Documentation is provided to demonstrate effort to recruit for the intended profession has been unsuccessful through efforts within Canada and the position is critical to the operation of the employers business.

2. Employer Information	
Company name	
Company contact	Title
Address	
Telephone	Facsimile
Email	
Website	
Head Office Address and contact information, if different from above.	
Company contact	
Address	
Telephone	Facsimile
Email	
Website	

3. Company Information	
Please provide a brief summary of your company.	
Sector	Number of employees
Union Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, name	Year Incorporated/Established
4. Position Information	
Employee/Applicant name	
Position	Start Date
Position Description (attach description, including required education and other qualifications)	
Starting Salary	Salary Range
National Occupation Code (NOC) – http://www5.hrsdc.gc.ca/NOC/	
NOC 0, A, B, C or D	
Location of employment	
Certification - Canadian/Prince Edward Island Industry/Association Standards required: Yes <input type="checkbox"/> No <input type="checkbox"/>	
Association Standards <input type="checkbox"/> Industry Standards <input type="checkbox"/> Apprenticeship Standards <input type="checkbox"/> Journey Person Standards <input type="checkbox"/>	
Other <input type="checkbox"/>	
5. Language	
I the employer hereby declare and attest that the applicant has the English and/or French ability to perform tasks associated with the position. Yes <input type="checkbox"/> No <input type="checkbox"/>	
6. Local Recruitment Activity	
Is this a new position? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, please indicate reason for new position:	
If not a new position, how long has this position been vacant? Weeks <input type="checkbox"/> Months <input type="checkbox"/> Years <input type="checkbox"/>	
Have you actively recruited in Prince Edward Island/Canada to fill this position? Yes <input type="checkbox"/> No <input type="checkbox"/>	
If no, please state the reason(s):	
Have you advertised this position? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, explain why and if yes explain where?	
Do you have a positive Labour Market Opinion (LMO)? Yes <input type="checkbox"/> No <input type="checkbox"/> If no, explain.	

7. Settlement Process

Please outline how you plan to aid and facilitate the applicant and the family in its move to settle on Prince Edward Island. The settlement plan must include (if applicable) but not limited to the following sections: travel; moving logistics; accommodation/housing; transportation; employment/job; social system (i.e. driver license, health card); household (i.e. food, phone, TV, internet, heat, electricity); finances (i.e. available funds for settlement, banks, currency); school/child care; time lines; language training plans; integration into community.

8. How did you find out about the PEI PNP?

- | | |
|--|---|
| Employee <input type="checkbox"/> | Associate/friend/family member <input type="checkbox"/> |
| Lawyer/agent/recruiter/consultant <input type="checkbox"/> | Educational institution <input type="checkbox"/> |
| Advertisement/listing on internet <input type="checkbox"/> | Business/profession/trade link/group <input type="checkbox"/> |
| Immigration mission/fair by PEI <input type="checkbox"/> | Immigration mission/fair by business <input type="checkbox"/> |
| Advertisement/listing newspaper/magazine/radio/TV <input type="checkbox"/> | Other <input type="checkbox"/> If yes, explain |

9. How did you find the employee?

- | | |
|--|---|
| Contacted directly by the Employee <input type="checkbox"/> | Associate/friend/family member <input type="checkbox"/> |
| Lawyer/agent/recruiter/consultant <input type="checkbox"/> | Educational institution <input type="checkbox"/> |
| Advertisement/listing on internet <input type="checkbox"/> | Business/profession/trade link/group <input type="checkbox"/> |
| Immigration mission/fair by PEI <input type="checkbox"/> | Immigration mission/fair by business <input type="checkbox"/> |
| Advertisement/listing newspaper/magazine/radio/TV <input type="checkbox"/> | Other <input type="checkbox"/> If yes, explain |

10. Employer Declaration

1. I declare that the information provided is true, accurate and complete.
2. I declare that the offer of employment does not conflict with any existing collective bargaining agreements and there is no labour dispute in progress at this time.
3. I declare that the employee has sufficient English and/or French abilities to perform the job.
4. I agree to attend an interview at Immigration Services, if required.
5. I understand that Immigration Services may contact such parties to verify information provided by me in this application.
6. I consent to Immigration Services collecting additional information required to verify any information provided about my involvement in the PEI PNP and to locate and contact me about evaluating the program and my participation in it.
7. I understand that any false statements or concealment of information may result in PEI PNP refusing this application.
8. I have read and understand all these statements and asked for and received an explanation on every point that was not clear to me.

Employer Signature	Date (d/m/y)
---------------------------	---------------------

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11. Please return when completed to Immigration Services

Immigration Services
 Prince Edward Island Provincial Nominee Program
 94 Euston Street, 2nd Floor
 PO Box 1176
 Charlottetown, Prince Edward Island
 Canada C1A 7M8

Telephone: 902 620 3628	Facsimile: 902 368 5886
Email: peinominee@gov.pe.ca	Website: www.gov.pe.ca/immigration

PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Employer Language Declaration Form



Employer Language Declaration - Note: Not applicable to the Family Connection stream when a job offer does not exist.

I, _____, am the _____ of
(employer/person signing declaration) (President, Secretary, CEO, Partner, etc.)

_____ and I do hereby confirm that the Company is
(the "Company")

comfortable that _____ has enough proficiency
(applicant)

in the English and/or French language to perform the tasks associated with the job position being offered.

Employer Signature

Date (d/m/y)

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PRINCE EDWARD ISLAND PROVINCIAL NOMINEE PROGRAM
Labour Impact Agent Registration Form



1. Agent Information	
Last name	
First name	
Address - Mailing	
Address - Location	
Telephone	Facsimile
Email	Website
Are you a member of the Immigration Consultants of Canada Regulatory Council (ICCRC)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide your ICCRC number:	
Are you a member in good standing of a Canadian Law Society (CLS)? Yes <input type="checkbox"/> No <input type="checkbox"/> If yes, provide your CLS number:	
How many companies do you represent? <i>(If you represent more than one company please complete the company profile for each company.)</i>	
<p>I understand that by signing this document my company and I have not entered into an exclusive relationship with the Province of Prince Edward Island nor will we profess to be a representative of the Province of Prince Edward Island or the PEI PNP.</p> <p>I declare that the information I have given is truthful, complete and correct. I will immediately inform your office if any of the information or the answers provided in my application form change.</p>	
Agent Signature	Date (d/m/y)
<small>Personal information on this form is collected under section 31 (c) of the Freedom of Information and Protection of Privacy Act R.S.P.E.I. 1988, c. F-15.01 as it relates directly to and is necessary for PEI PNP and will be used for the purpose of immigration and determining eligibility under the program. If you have any questions about this collection of personal information, you may contact Immigration Services at 94 Euston Street, Charlottetown, Prince Edward Island, C1A 7M8. Telephone: (902) 620-3628 Facsimile: (902) 368-5886 Email: peinominee@gov.pe.ca Website: www.gov.pe.ca/immigration</small>	

2. Company Profile - Complete this form for each company you represent.

Company Name

Address - Mailing

Address – Location

Telephone

Facsimile

Email

Website

What is your relationship with this company?

Employee: Yes No

Owner: Yes No If yes, what is the percent of ownership

Paid Consultant: Yes No

Other: Yes No If yes, explain

How long have you been associated with this company?

What is your company's average number of employees?

In Canada

Outside of Canada

Please provide a history and description of this company.

Please provide a short history and bio of key management personnel and ownership structure of this company.

Please provide a brief overview of the current market(s) in which this company does business.

3. Agent Code of Conduct

Immigration Services requires all immigration agents and/or representatives (individual representatives who receive a fee) who act on behalf of applicants under the PEI PNP agree to abide by the following principles of professional conduct.

All immigration representatives who wish to represent an applicant to the PEI PNP must be members in good standing of the Immigration Consultants of Canada Regulatory Council (ICCRC) or a Law Society in Canada and must comply with the following minimum standards:

- To indicate clearly at all times and in all materials that they act as independent agents and do not represent in any way the Province of Prince Edward Island or any of its departments (including the Department of Innovation and Advanced Learning, Island Investment Development Inc., Immigration Services and the PEI PNP, or any other departments or agencies of the Government of Prince Edward Island.
- To disclose to the Province of Prince Edward Island the fact that they are representing their clients, and to relay all correspondence from the province pertaining to a client's file directly to the client without modification or undue delay.
- To act responsibly, with due diligence and in a timely manner in the handling of their clients' cases.
- To sign, submit or otherwise be associated with any application letter, report or other document provided by or submitted with respect to a client, which contains false or misleading information.
- To hold in strict confidence all information acquired in the course of the professional relationship concerning the affairs of their clients, and to not divulge any such information unless authorized by their client or required to do so by the PEI PNP or law.
- To use diligence in avoiding conflicts of interest and upon becoming aware of the existence of a conflict, to fully disclose at the earliest possible opportunity the existence and circumstances of the conflict to the client, and to the Province of Prince Edward Island, if the conflict in any way relates to the PEI PNP.
- To provide clients, with complete and accurate information, in relation to the PEI PNP and all other matters pertaining to their clients' interest in immigration.
- To advise their clients of the requirement that applicants under the PEI PNP have a bona fide intent to reside and work or do business in Prince Edward Island, and to not knowingly submit or continue with PEI PNP applications on behalf of clients who do not possess this bona fide intent.
- To be truthful in all forms of communications, media, and to refrain from misleading statements, exaggerations or innuendo. (E.g., an immigration representative cannot guarantee acceptance under the PEI PNP, or on immigration status or citizenship; or claim to have a special relationship or arrangement with or connection to the Department of Innovation and Advanced Learning, Island Investment Development Inc., Immigration Services and the PEI PNP, or any other departments or agencies of the Government of Prince Edward Island which implies preferential treatment, etc.)
- The Province of Prince Edward Island does not have any special or preferential arrangements with any immigration consultant or lawyer.
- The PEI PNP reserves the right to withdraw eligibility of agents that do not adhere to the above code of conduct.

I have read, understand and agree to the terms and conditions contained in this Agent Registration and Code of Conduct.

Agent Signature

Date (d/m/y)

4. Please return when completed to Immigration Services

Immigration Services
Prince Edward Island Provincial Nominee Program
94 Euston Street, 2nd Floor
PO Box 1176
Charlottetown, Prince Edward Island
Canada C1A 7M8

Telephone: 902 620 3628
Email: peinominee@gov.pe.ca

Facsimile: 902 368 588
Website: www.gov.pe.ca/immigration

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Definitions

Accompanying Family Member

A spouse, common-law partner or dependent child of the principal applicant who intends to obtain permanent resident status in Canada. Accompanying family members can travel separately from the principal applicant but must not arrive in Canada before the principal applicant.

Active and On-Going Management

Participation by the applicant in the day-to-day operations and decision making of the business while assuming a managerial role. The managerial role requires direct involvement in major decision making, human resources, finance, accounting, sales, marketing, purchasing etc. and any other related activities deemed necessary for the business' viability.

The following are some examples (not exhaustive) of what does not constitute active and on-going management:

- Managing either their own or others' real estate ventures, bonds, securities or other instruments primarily to derive interest, dividends, capital gains etc.
- Managerial positions that require prolonged absenteeism or indefinite travel from the physical business, whereby the applicant cannot continually cause action or change in the operation of the business and which casts doubt that the individual is managing a business from within the Province.
- Primary role is to serve as an angel investor or find angel investors.
- Engaging in work which is not-for-profit
- Engaging in work which is considered fund raising
- Hiring or appointing someone to act on the applicant's behalf in the business
- Holding the title of director or senior manager without having the level of authority and responsibility to initiate business activity.

Agent/Pay For Fee Representative

An individual or firm that represents and advises the applicant on immigration or refugee matters while collecting a fee for this service. If an applicant chooses to use a pay for fee representative/agent, the applicant must use an pay for fee representative/agent approved by Immigration Services. The pay for fee representative/agent will be listed on the federal form, *IMM 5476, Use of a Representative*.

Applicant

Foreign national who applies to the PEI PNP.

Canadian Citizen

A person who is Canadian by birth or who has applied for citizenship through Citizenship and Immigration Canada (CIC) and has received a Canadian citizenship certificate.

Consulate General

Canadian government office located in a major city that is not a capital city. Most consulate generals provide a full range of services, including consular services.

Consulate

Canadian government office located in a major city that is not a capital city. Most consulates do not provide a full range of consular services.

Immigration Consultants of Canada Regulatory Council (ICCRC)

A not-for-profit, self-regulatory body created to protect the consumers of immigration consulting services while ensuring the education, competency testing and discipline of its members.

Citizenship and Immigration Canada (CIC)

Citizenship and Immigration Canada (CIC) is the federal department responsible for immigration, settlement, resettlement, citizenship and multiculturalism programs and services. CIC has over 4,000 employees working in 45 points of services in Canada and 90 points of service in 76 countries. For more information visit www.cic.gc.ca

Common-Law Partner

A person who is living in a conjugal relationship (relationship similar to marriage) with another person, either of the same sex or opposite sex, who has done so for a period of at least one year.

Dependent Children

Daughters and sons, including children adopted before the age of 18, who:

- are under the age of 22 and do not have a spouse or common-law partner; or
- have been continuously enrolled and in attendance as full-time students in a recognized educational institution and financially supported by their parents since turning 22 (or since marrying or entering into a common-law relationship if this happened before the age of 22); or
- depend substantially on the financial support of their parents since turning 22 and are unable to support themselves due to a medical condition. Please refer to www.cic.gc.ca

Embassy

Canadian government office located in the capital city of another country. Provides a full range of services, including consular services.

Foreign National

Is a person who is not a Canadian citizen or a permanent resident, and includes a stateless person.

Foreign Worker

Foreign workers are temporary residents who are in Canada principally to work in the observed calendar year. Foreign workers have been issued a document that allows them to work in Canada. Foreign workers exclude temporary residents who have been issued a work permit but who entered Canada mainly for reasons other than work.

Full-Time Job Equivalent

Defined as 1,950 hours of paid employment.

High Commission

Canadian government office located in the capital city of a Commonwealth country. Provides a full range of services, including consular services.

Immigration and Refugee Protection Act (IRPA)

An Act respecting immigration to Canada and the granting of refugee protection to persons who are displaced, persecuted or in danger. For more details visit <http://laws.justice.gc.ca/eng/I-2.5/index.html>

Immigration Services

Is the business/marketing name for Island Investment Development Inc.

Island Investment Development Inc. (IID)

Island Investment Development Inc. is a crown corporation under the Ministry of Innovation and Advanced Learning. Specifically, IID administers the Island Funds, the Prince Edward Island Century 2000 Fund through the Federal Government's Immigrant Investor Program and is responsible for the delivery of the Prince Edward Island Provincial Nominee Program.

Liquid Assets

Cash, demand deposits (with a financial institution), term deposits, tax shelters convertible to cash, and readily marketable investments including publicly traded stocks or bonds.

Non Accompanying Family Members

Are spouses, common-law partners or dependent children that the applicant intends to not include in the application for permanent residence to Canada. Non Accompanying Family Members must meet immigration requirements in their own right if they wish to join you in Canada at a later date.

Net Assets

Assets minus liabilities plus shareholder loans from the applicant and their spouse or common-law partner.

Net Income

After tax profit or loss plus remuneration to the applicant and their spouse or common-law partner.

Net Worth

The fair market value of the assets of the applicant and their spouse or common-law partner minus the fair market value of all their liabilities.

Nominee

Is a foreign national who has been selected for nomination by the PEI PNP.

Nominate

Term used by Immigration Services to select individuals for nomination under the PEI PNP to Citizenship and Immigration Canada for permanent resident status.

Nationality

Nationality is a legal bond between a state and an individual.

Pay for fee representative/agent

An individual or firm that represents and advises the applicant on immigration or refugee matters while collecting a fee for this service. If an applicant chooses to use a pay for fee representative/agent, the applicant must use an pay for fee representative/agent approved by Immigration Services. The pay for fee representative/agent will be listed on the federal form, *IMM 5476, Use of a Representative*.

Pensions and Insurance Money

Funds held by a third party that are not accepted unless clear unequivocal evidence is provided to indicate the specific amount of money is available to the applicant in a cashable form on a specific date, in a written statement from the agency or company holding the funds.

Permanent Resident

Permanent Resident in Canada is someone who is legally in Canada, but who is not a Canadian citizen but has been granted permission to live and work in Canada without any time limit on his or her stay. A permanent resident must live in Canada for two years out of every five or risk losing that status.

A Permanent Resident holds many of the same rights and responsibilities as a Canadian citizen, among others the right to work. Primary differences include; residents cannot vote in federal, provincial or municipal elections in Canada, run for elected office or hold Canadian passports. They also cannot join Canada's armed forces, and lastly any convictions related to serious crimes while in Canada will bring the risk of immediate deportation.

In general, permanent residents may apply for Canadian citizenship after they have lived in Canada for at least three out of the four years preceding application for Canadian citizenship.

Permanent Resident Card

The Permanent Resident Card is the official proof of your permanent resident status in Canada. It is a wallet size plastic card that is valid for 1 or 5 years. The Permanent Resident Card is a secure, machine-readable and fraud-resistant document and is issued by CIC.

Permanent Resident Visa

A permanent resident visa is an official document issued by Citizenship and Immigration Canada (CIC) visa or immigration office. It is placed in your passport to show that you have met the requirements for admission to Canada as a permanent resident.

Prince Edward Island Provincial Nominee Program (PEI PNP)

Is an immigration selection program that allows Prince Edward Island to recommend foreign nationals by nominating them for permanent resident status to Citizenship and Immigration Canada (CIC). The foreign national uses the nomination to apply to Citizenship and Immigration Canada for permanent residence under the PEI PNP.

Provincial Nominee

Is a foreign national who has been selected for nomination by the PEI PNP.

Removal Order

A departure order, an exclusion order or a deportation order.

Spouse

A person of the opposite or same sex who is 18 years of age or older and to whom the applicant is legally married.

Study Permit

An official document issued by Citizenship and Immigration Canada (CIC) visa or immigration office authorizing a foreign national to study in Canada.

Temporary Foreign Worker

Foreign workers are temporary residents who are in Canada principally to work. Foreign workers have been issued a document that allows them to work in Canada. Foreign workers exclude temporary residents who have been issued a work permit but who entered Canada mainly for reasons other than work.

Temporary Resident

A person authorized to enter and remain in Canada on a temporary basis as a visitor, student, or worker or as a holder of a temporary resident permit.

Temporary Resident Visa

A temporary resident visa is an official document issued by Citizenship and Immigration Canada (CIC) visa or immigration office. It is placed in your passport to show that you have met the requirements for admission to Canada as a temporary resident.

Temporary Resident Permit

An official document issued by Citizenship and Immigration Canada (CIC) visa or immigration office to an inadmissible person to permit them to enter Canada as a temporary resident.

Visa Office

A Canadian immigration office outside Canada located at a Canadian Embassy, High Commission or Consulate that makes a determination on the issuance of visas, including temporary resident visas, permanent resident visas, study permits and temporary work permits.

Work Permit

An official document issued by Citizenship and Immigration Canada (CIC) visa or immigration office authorizing a foreign national to work in Canada.

Policies

90-day Inactive File Policy

Should Immigration Services request information from an applicant and not receive a response within 90 days, the file will be closed.

Agent Policy

Agents/Pay for Fee Representatives must be approved and registered with Immigration Services prior to submission of application.

Agents/Pay for Fee Representatives who wish to represent an applicant to the PEI PNP must be:

- Approved by Immigration Services; and
- Members is good standing of the Immigration Consultants of Canada Regulatory Council (ICCRC); or
- Lawyers who are members in good standing of a Canadian law society and students-at-law under their supervision; or
- Notaries who are members in good standing of the Chambre des notaries du Québec and students-in-law under their supervision.

Agents/Pay for Fee Representatives may register with Immigration Services by completing and submitting the Agent Registration and Code of Conduct Form.

Application Fee Payment Policy

Immigration Services will accept Canadian funds in a bank draft, certified cheque or money order made payable to Island Investment Development Inc. (IIDI). Cash will not be accepted.

Application Fee Refund Policy

Labour Impact Category application fee is non-refundable.

Business Impact Category application fee is partially refundable. If the file is declined prior to interview stage \$2,000.00 CAD of the \$2,500.00 CAD application fee will be returned to the applicant. Once an invitation to an interview letter and required exploratory visit is issued for an applicant the \$2,500.00 CAD processing fee becomes non-refundable.

Landing Policy

When a PEI PNP applicant lands in Canada and receives permanent resident status, it is necessary that the applicant register with Immigration Services. To register and arrange a landing appointment, please call our office at (902) 620-3628 or email peinominee@gov.pe.ca. Upon receiving your request we will set up a meeting with you.

Non-Disclosure Policy

Non-disclosure, misrepresentation and/or submission of fraudulent documents will lead to immediate decline of application.

Processing Policy

Processing times for the PEI PNP can vary based on the number of applications received, completeness of the application and time required to corroborate necessary verifications. Please note that contacting Immigration Services will not speed up the process of the application or cause a decision to be made.

Also, Immigration Services makes no representation of processing times for permanent resident visas by CIC, for details on CIC processing times, visit <http://www.cic.gc.ca/english/information/times/index.asp>

Re-Application Policy

Applicants may reapply after six (6) months from the earliest date whereby:

- Immigration Services refused the application.
- Immigration Services closed the file because of delay.
- The date the applicant withdrew his/her application.

This ability to reapply is subject to the terms of the PEI PNP in place at the date of the new application. In cases where the applicant had been refused, the applicant must be able to show that the original grounds for refusal have been rectified.

Withdraw Application by Applicant Policy

Applicants must send a signed written request by mail, email or fax to Immigration Services. To withdraw your application after receiving a letter of nomination, you must send a signed written request to both Immigration Services and the Canadian visa office where Immigration Services sent your nomination letter.

Withdraw of Nomination by PEI PNP office Policy

Immigration Services reserves the right to withdraw a nomination if an applicant has provided false or misleading information in declaring their intent to live and work in Prince Edward Island or no longer meets the criteria under which they were nominated.